**Vision and Scope Document: Key Components with Example**

**1. Business Requirements**

Defines the need for the project and its alignment with business goals.

**Example:**  
AIESEC wants a **centralized web application** to manage tasks, events, finances, and communication among members.

* **1.1 Background:**  
  AIESEC in Ruhuna lacks a digital system for effective management, leading to inefficiencies.
* **1.2 Business Opportunity:**  
  Automating processes will improve productivity and transparency.
* **1.3 Business Objectives and Success Criteria:**
  + Improve task tracking for LCPs, LCVPs, and team leaders.
  + Automate finance management.
  + Provide event and birthday notifications.
  + Success is measured by adoption rate and task completion efficiency.
* **1.4 Customer or Market Needs:**  
  AIESEC members need a user-friendly system to handle operations smoothly.
* **1.5 Business Risks:**
  + Security risks (unauthorized access).
  + User adoption challenges.

**2. Vision of the Solution**

Describes the high-level vision and expected impact of the solution.

* **2.1 Vision Statement:**  
  “A fully integrated web-based management system that streamlines AIESEC operations, enhances collaboration, and improves efficiency.”
* **2.2 Major Features:**
  + Role-based dashboards.
  + Task assignment and progress tracking.
  + Finance and event management.
  + Birthday notifications for members.
* **2.3 Assumptions and Dependencies:**
  + All users will have internet access.
  + The system depends on up-to-date member information.

**3. Scope and Limitations**

Defines what the system will and will not cover.

* **3.1 Scope of Initial Release:**
  + Task Management Module.
  + User Authentication System.
* **3.2 Scope of Subsequent Releases:**
  + Finance tracking.
  + Event gallery integration.
* **3.3 Limitations and Exclusions:**
  + No mobile app in the first phase.
  + No offline access.

**4. Business Context**

Provides a high-level view of stakeholders and priorities.

* **4.1 Stakeholder Profiles:**
  + LCP, LCVPs, Team Leaders, and Members.
* **4.2 Project Priorities:**
  + First: Task Management.
  + Second: Finance and Event Modules.
* **4.3 Operating Environment:**
  + Cloud-based system, accessible via web browsers.